

Green Area Chamber Community Foundation Policy

Mission Statement: The Green Area Chamber Community Foundation exists to support individual members of the Chamber and their families as well as the Green community. As a 501c(3), the foundation is required to keep public record of the account.

Examples of funds uses include (but not limited to):

- Flowers for a funeral
- Restaurant or grocery store gift cards
- Assistance with transportation
- Meal delivery services
- Scholarships

Potential Qualifiers:

- Have a need for support as a result of an unforeseen emergency and/or catastrophic event (e.g., illness, death, house fire or flood).
- Application must be completed and given to the Green Area Chamber Director or Chamber board member.
- Individual receiving support must reside in or be employed in the City of Green. Organizations receiving support must be located in the City of Green.
- Please note, the Chamber board may vote to use the foundation's funds to support the community (e.g., scholarships, donations, events).

Procedure:

- Individuals requesting support are required to:
 - Obtain an application. Applications can be accessed from the Chamber website or Chamber Director.
 - Provide a description of the situation and need for support.
 - Return completed application to Green Area Chamber Director or Chamber board member.
- The Green Area Chamber board will review the application and conduct a vote to determine the status of application, as well as the means of distributing support.
- A response will be provided within a week (7 days) after the conclusion of the board meeting.
- Individuals applying for themselves or on behalf of another may remain anonymous. Individuals accepting support may remain anonymous. Please note, the Green Area Chamber board officers will have access to the names and information provided while reviewing the application.

Disbursement of Support:

- The Chamber reserves the right to determine the means of distributing support to an approved individual. Funds will be distributed in the form of a gift or monetary gift card. Funds will not be distributed in the form of cash.

- If applicable, the Chamber can reimburse or pay a third party with the funds.
- If budgeted funds have been depleted for the calendar year, the Chamber may need to decline an application. Individuals can apply again when funds are replenished. Please check with the Chamber Director for information on the status of the Green Area Chamber Community Foundation's funds.

Donations:

- The Chamber can accept donations to the Green Area Chamber Community Foundation. Receipts will be provided to individuals who donate to the foundation.
- Donors may be promoted through different Chamber advertisement and/or promotion opportunities (please see advertising policy on Chamber website). Donors are not guaranteed any specific form or promotion or advertisement.
- Donors must disclose if they would like to remain anonymous.